## USPS FULL SERVICE

## SAVE MONEY AND GATHER MORE INFORMATION FOR YOU AND YOUR TAXPAYERS

Mississippi Department of Revenue Jennifer Wentworth


## WHY DO WE CARE?

First-Class Mail ${ }^{\circledR}$

## From $\$ 0.50$ at the Post Office From $\$ 0.378$ for Commercial Pricing



## RULES

## Commercial Prices

Commercial pricing is available for presorted letters, flats, and packages with a minimum quantity of 500 mail pieces

Automation discounts may also apply.
https://pe.usps.com/text/dmm300/233.htry\#ep1036709

## MORE RULES!

### 2.2 Bills and Statements of Account

Bills and statements of account must be mailed as First-Class Mail, Priority Mail or Priority Mail Express and are defined as follows:
Bills and statements of account assert a feb in a definite amount owed by the addresed to the sender or a third party......
Bills and statements of account dof her need to state the precise amount due if they contain information that would enable the debtor to determine that amount.

## FULL SERVICE AUTOMATION

Verification Process
The full-service automation option is a program that uses Intelligent Mail barcodes on mailpieces (IMb), trays and sacks ( $\mathrm{M}+\mathrm{b}$ ), and pallets or other authorized containers (IMcb) to provide end-toend visibility into the mailstream.

Full-Service verification is a five-step process as shown in Exhibit 2-3.1.
Exhibit 2-3.1
Full-Service Verification Process


## INTELLIGENT MAIL BARCODE

## REQUIREMENTS:

 JOHN SMITH 249 AMBERVIEW LN MEMPHIS TN 38141-8346

## Placement of the barcode

CASS (Coding Accuracy Support System)

## ...VISIBILITY INTO THE MAILSTREAM

WHAT DO YOU SEE?

DELIVERY
CONFIRMATION
MAIL SCAN DATE

INCORRECT ADDRESSES

RETURNED MAIL

## PROJECT DRIVER - LEGISLATION!

- House Bill 799, 2014 Regular Session
- http://billstatus.Is.state.ms.us/documents/2014/pdf/HB/0700-0799/1,

```
6 1 4 \text { mail or by personal delivery of the assessment to the taxpayer,}
615 which assessment shall constitute notice and demand for payment.
616 The taxpayer shall be given a period of sixty (60) days from the
6 1 7 \text { date * * * the commissioner mailed or hand delivered the notice in}
        which to pay the additional tax due, including penalty and
619 interest as hereinafter provided, and if the sum is not paid
623 days the taxpayer may appeal to the Board of Review as provided by
6 2 4
law.
```


## $\equiv$

## FIND YOUR MAIL DATE

Welcome to TAP!
Mississippi's Taxpayer Access Point
Log In

| Usemame |  |
| :--- | :--- |
| Required |  |
| Password |  |
| Required |  |
| Forgot Your Password? |  |
| Forgot Your Usemame? |  |

PAY AND VIEW
Limited services are available for the following taxes.

- Individual Income
- Corporate Income and Franchise
- Corporate Income an
${ }^{*}$ To e-file these taxes use the e-services link.

Learn more about TAP
Learn how to register for TAP Learn about returns and payments in TAP View frequently asked questions View TAP instructional videos View tax practitioner instructions
Or, you can browse the full help by clicking here

## MAIL DATE DISPLAY



## REGISTER

LIEN REGISTRY

## MAIL DATE LOOKUP

The Mail Date displayed below is from the United States Postal Service and represents the date the letter was first scanned at the post office. This date can be used to determine when your appeal period begins for an assessment, denial of a refund, overpayment or incentive.

## L0920771968

Check Mail Date

Appeal of an assessment or denial of a refund, overpayment, or incentive:

- You have 60 calendar days from the mail date to file an appeal with the Review Board. If the 60th day falls on a weekend or state holiday, then you have until the next business day to file and appeal. Your appeal will not be considered if you do not file the request timely.


## 3 YEAR CONTRACT RENEWAL IN 2018

Software

- \$323,761

Hardware

- $\$ 24,756$



## COST REDUCTION

The number of mail items for each has a direct relationship to the cost.

| 2018 Postage Savings |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MONTHS | TOTAL PIECES MAILED | ACTUAL COST | DISCOUNTED COST | TOTAL SAVINGS |  |  |
| JANUARY | 311,012 | \$145,927.39 | \$121,577.09 | \$24,350.30 | TOTAL SAVINGS |  |
| FEBRUARY | 135,409 | \$63,642.23 | \$54,576.34 | \$9,065.90 |  | DTAL SAVINGS |
| MARCH | 116,394 | \$54,641.87 | \$47,017.14 | \$7,624.73 | \$26,085.52 |  |
| APRIL | 112,707 | \$52,972.29 | \$45,351.73 | \$7,620.56 | \$7,688.98 |  |
| MAY | 97,698 | \$45,918.06 | \$39,469.77 | \$6,448.29 | \$8,197.21 | \$42,688.84 |
| JUNE | 107,818 | \$50,674.46 | \$43,189.80 | \$7,484.66 | \$5,490.86 | \$17,077.58 |
| JULY | 108,184 | \$50,846.48 | \$43,319.96 | \$7,526.52 | \$6,016.63 | \$15,993.06 |
| AUGUST | 0 | \$0.00 | \$0.00 | \$0.00 | \$7,356.19 | \$11,838.63 |
| SEPTEMBER | 0 | \$0.00 | \$0.00 | \$0.00 | \$6,937.82 | \$9,079.20 |
| OCTOBER | 0 | \$0.00 | \$0.00 | \$0.00 | \$8,250.18 | \$8,749.83 |
| NOVEMBER | 0 | \$0.00 | \$0.00 | \$0.00 | \$8,751.17 | \$20,074.34 |
| DECEMBER | 0 | \$0.00 | \$0.00 | \$0.00 | \$8,251.11 | \$13,463.31 $\$ 12,187.13$ |
|  |  |  |  |  | \$7,195.17 | \$15,151.85 |
| TOTAL | 989,222 | \$464,622.78 | \$394,501.83 | \$70,120.95 |  | \$12,791.53 |
|  | TOTAL | 1,615,361 | \$744,330.93 | \$635,978.38 | \$108,352.54 | \$11,326.87 |
|  |  | OTAL | 2,210,898 | \$1,072,285.53 | \$881,863.36 | \$190,422.17 |

## NEXT STEPS - USING THE DATA

- Returned mail
- Address corrections
- Undelivered mail pieces


## QUESTIONS?

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